

# 2 PINS COMMUNITY COMPANY Ltd

## MINUTES of a MEETING of MEMBERS held on 10<sup>th</sup> October 2013

### Directors present:

Peter Walker, Director & Chairperson  
 Glenn Johnston, Director & Treasurer  
 Liz Gregg, Director & Company Secretary  
 Marie McNulty, Director  
 John McAlley, Director  
 Roger Pirrie, Director  
 Morag Campbell, Director

**Members present:** Margaret Bean, Frank Bean, Barbara Bretherton, Elizabeth Ferguson  
 Gina Gathercole, John McDonald, Jill McAlley, Joe Rigby, James Stewart,

### Apologies:

Chair taken by Peter Walker

Minutes taken by Roger Pirrie / Peter Walker

Item no.	Item	Action by
1.	<b>Declarations of Interest</b> None to add to those already recorded	
2.	<b>Minutes of meeting held on 12<sup>th</sup> September 2013:</b> Approval proposed by Seconded by Approval of minutes – proposed by j.mcalley, seconded by r.pirrie  All agreed.	
3.	<b>Matters arising:</b> Matters arising: <ul style="list-style-type: none"> <li>• Colette McGarva to be asked to provide training for the first Thursday in November 2013 (PW)</li> <li>• An ASL director will attend the 2 Pins AGM in November 2013</li> <li>• 3 directors of 2 Pins will meet with South Ayrshire Council to discuss funding arrangements</li> </ul>	(PW/JMc/RPK)
4.	The Board meeting held on 3 October 2013 and discussed the following: <ul style="list-style-type: none"> <li>• Funding situation. Hadyard Hill and Carrick Futures have agreed to fund the cost of the 2 Pins planning application. However, South Ayrshire Council have calculated the planning fee on the footprint size of the new building not the floor area. This has resulted in an</li> </ul>	

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	<p>additional cost of £380. 2 Pins will cover this additional cost.</p> <ul style="list-style-type: none"><li>• The marquee is now the property of 2 Pins and is fully insured by 2 Pins insurance. PPCC have relinquished any control or ownership of the marquee</li><li>• The estimated cost of the 2 Pins centre is c. £1.7m. It is recognised that when tenders are received this cost will be reduced significantly. The directors will be looking at other cost savings</li><li>• The precise boundaries of the land to be purchased by 2 Pins have been clarified, agreed and Network Rail have been advised</li></ul> <p>To comply with the Construction (Design and Management) (CDM) Regulations 2007 2 Pins Company as the “client” is required to appoint a CDM co-ordinator to:</p> <ul style="list-style-type: none"><li>advise and assist the client (2 Pins) with their duties;</li><li>notify details of the project to HSE</li><li>co-ordinate health and safety aspects of design work and</li><li>co- operate with others involved with the project;</li><li>facilitate good communication between the client, designers and contractors;</li><li>liaise with the principal contractor regarding on-going design work;</li><li>identify, collect and pass on pre-construction information; and</li><li>prepare/update the health and safety file.</li></ul> <p>Messrs Clancy will undertake the job of CDM contractor.</p> <p>ASL have produced a complete report on work undertaken to date and where we are in terms of risks and design. It was agreed that a copy of this document would be sent to all members and hardcopy to those without a computer.</p>	
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<b>5.</b>	<p><b>Financial report:</b>                  £1425.34 in the bank and as stated above funding has been received from Carrick Futures and Hadyard Hill. Funding of £28000 has been applied for through Straid landfill. This will be pursued (PW).</p>	
<b>6.</b>	<p><b>Local fund raising initiatives</b></p> <ul style="list-style-type: none"> <li>• Pinmore tea event raised £485</li> <li>• Impending craft fair fully booked. Advertising posters have been issued.</li> <li>• £500 small grant funding for craft fair to be organised (RP)</li> <li>• Race night on 23 November. Raffle tickets issued to all members. Bar organised.</li> <li>• Ayrshire Fiddle Orchestra to perform on 9 January 2014</li> </ul>	
<b>7.</b>	<p><b>AOB</b> Pins website                  Charles Ellis to be asked to quote for website maintenance and updating. (RP)                  It has been decided that businesses located outside Pinwherry &amp; Pinmore Community Council boundaries will be asked for a donation if they wish to advertise their services on the 2 Pins website.</p> <p>The Board and members of 2 Pins Company thanked Claire Pirrie for her work as Secretary.</p> <p>Morag Campbell and Joe Rigby were welcomed on to the Board as new directors.</p> <ul style="list-style-type: none"> <li>• The outgoing Secretary has passed all documentation to the Chair.</li> </ul>	

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